

## Notice of Meeting

### Governance & Audit Committee

Councillor Karim (Chair),

Councillor O'Regan (Vice-Chair),

Councillors Allen, Ejaz, Haffegge, Neil, Robertson and Zahuruddin

Wednesday 21 June 2023, 7.30 pm

Council Chamber - Time Square, Market Street, Bracknell, RG12

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### Agenda

*All councillors at this meeting have adopted the Mayor's Charter which fosters constructive and respectful debate.*

Item	Description	Page
1.	<b>Apologies for Absence</b>	
	To receive apologies for absence and to note the attendance of any substitute members.	
2.	<b>Declarations of Interest</b>	
	<p>Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.</p> <p>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p>	
3.	<b>Minutes of previous meeting</b>	3 - 10
	To approve as a correct record the minutes of the meetings of the Committee held on 22 March 2023 and the Annual Meeting on 24 May 2023.	
4.	<b>Urgent Items of Business</b>	
	Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.	

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5.	<b>External Audit: Audit Progress Report</b>	11 - 12
	To advise Members of the progress in completing the audit of the 2020/21 and 2021/22 financial statements. <b>Reporting:</b> Arthur Parker, Andrew Brittain	
6.	<b>Internal Audit Annual Assurance Report 2022/23</b>	13 - 46
	To deliver an annual internal audit opinion. This is timed to inform review of the Annual Governance Statement (AGS). <b>Reporting:</b> Sally Hendrick	

Sound recording, photographing, filming and use of social media is permitted. Please contact Lizzie Rich, 01344 352253, [lizzie.rich@bracknell-forest.gov.uk](mailto:lizzie.rich@bracknell-forest.gov.uk), so that any special arrangements can be made.

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